

# Naugatuck River Greenway Torrington to Thomaston Routing Study

Project Schedule		2017		2018												2019					Deliverable *	Date	
		NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY			
TASK	DESCRIPTION	RESP PARTIES	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY		
<b>TASK 1 Catalogue Conditions and Inventory Potential Routes</b>																							
1.1	Review and Compile Existing Documentation	NVCOG, NHCOG, BSC																					
1.2	Compile Existing GIS Data	NVCOG, NHCOG, BSC																					
1.3	Desktop Assessment	BSC																					
1.4	Field Inventory of Potential Routes	BSC																					
<b>TASK 2 Analysis of Potential Routes</b>																							
2.1	Develop and Implement Objective Prioritization Matrix to Rank Potential Trail Segments	BSC																					
<b>TASK 3 Refine Route Preferences, and Define a Firm Preferred Route Agreed Upon by Stakeholders</b>																							
3.1	Develop Short List of Routing Options Based on Matrix Rankings	BSC																					
3.2	Develop Outreach Materials to Illustrate Advantages and Disadvantages of Short List Options	BSC																					
<b>TASK 4 Public and Stakeholder Engagement (Throughout Project Duration)</b>																							
4.1	Hold Stakeholder Meetings (Assumed to be 6 Meetings)	BSC, VN																					
4.2	Conduct Community Public Information Meetings/Workshops (Assumed to be 6 Meetings)	BSC, VN																					
4.3	Conduct Resident Survey - Online, or Mail - NVCOG to complete task with BSC oversight	NVCOG, BSC																					
4.4	Development of Public Outreach Materials (Posters, Flyers, Handouts) - BSC to lead / NVCOG to assist	BSC, NVCOG																					
4.5	Webpage Development/Management - NVCOG to complete task with BSC oversight	NVCOG, BSC																					
4.6	Provide Social Media Support - NVCOG to complete task with BSC oversight	NVCOG, BSC																					
4.7	Prepare Press Releases - NVCOG to complete task with BSC oversight	NVCOG, BSC																					
4.8	Publish Interactive Web/Story Maps - NVCOG to complete task with BSC oversight	NVCOG, BSC																					
<b>TASK 5 Provide Conceptual Designs, Phasing Recommendations and Cost Estimates</b>																							
5.1	Develop Conceptual Design and Plans of Preferred Route	BSC																					
5.2	Prepare Phased Design and Construction Cost Estimates	BSC																					
5.3	Prepare Drawings or Photo Renderings of Critical Trail Elements	BSC																					
5.4	Recommendation of Optioned Amenities and Features	BSC																					
5.5	Prepare Projected Maintenance Cost Estimate for Trail System	BSC																					
5.6	Identify Right-of-Way Impacts and Assess Temporary / Permanent Needs	BSC																					
<b>TASK 6 Presentation of Findings</b>																							
6.1	Prepare a Detailed, Comprehensive Findings Report - Overall Report & by Municipality	BSC																					
6.2	Prepare Summary/Fact Sheet for Each Municipality	BSC																					
6.3	Presentations to Local Boards or Stakeholder Groups	BSC																					
6.4	Package and Submit Electronic Data of Preferred Route	BSC																					
<b>TASK 7 Project Coordination (Throughout Project Duration)</b>																							
7.1	Coordinate Project Kickoff Meeting (Task 1)	BSC																					
7.2	Bi-Weekly Progress Meeting with NVCOG and NHCOG (Tasks 1-6)	BSC, NVCOG, NHCOG																					
7.3	Attend Municipal Board and Commission Meeting, (Assumed to be 4 Meetings)	BSC, VN																					

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