



NAUGATUCK VALLEY COUNCIL of GOVERNMENTS

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MINUTES

Naugatuck Valley Council of Governments and

Central Naugatuck Valley MPO

NVCOG Conference Room
49 Leavenworth St., 3rd Floor
Waterbury, CT
10 a.m., Friday, May 12, 2017

NVCOG Representatives: Sheila O'Malley, Alternate, Ansonia; Chris Bielik, First Selectman, Beacon Falls; Len Assard, First Selectman, Bethlehem; Pete Hess, Mayor, Naugatuck; Joanne Pelton, Alternate, Oxford; David Merchant, Mayor, Plymouth; Tom Galvin, Alternate, Prospect; Kurt Miller, First Selectman, Seymour; Mark Lauretti, Mayor, Shelton; Ed Mone, First Selectman, Thomaston; Neil O'Leary, Mayor, Waterbury; Ray Primini, Town Council Member, Watertown; Tom Dunn, Mayor, Wolcott; Mary Ellen Edwards, Alternate, Woodbury,

Guests/Other: Judy Mancini, City of Waterbury; Sara Radacsi, CTDOT; David Krechevsky, Waterbury Regional Chamber.

Staff: Rick Dunne, Aaron Budris, Joanna Rogalski, Trish Bauer, Lauren Rizzo, Karen Svetz, John DiCarlo, Max-Tanguay-Colucci, Ben Muller.

Prior to the start of the meeting, Kevin Zak gave a presentation on the Kinneytown Dam and migratory fish access.

1. **Commencement of Meeting (Pledge of Allegiance, Roll Call, Public Comment)**

Chairman Neil O'Leary called the meeting to order at 10:34 a.m. Those in attendance recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. **CNVMPPO Activities** (*Voting members for these items are limited to the 15 CEOs in the CNVMPO area*)

a. *Approval of TIP Amendments* – Rick Dunne reviewed the amendments to the Transportation Improvement Program:

- i. Project No. 0151-0334: Rehabilitation of Bridges 03178 and 03179 on Route 8, Waterbury

On a motion by Chris Bielik, seconded by Tom Dunn, it was unanimously

VOTED: To approve CNVMPO Resolution 2017-11 adopting the proposed amendments to the FFY 2015-2018 Transportation Improvement Program as shown in Memorandum 05122017TIP.

b. *Discussion – Proposed Relocation of Route 34 crossing Housatonic River (Project No. 0084-0114)*

Rick Dunne spoke about this revised project. Prior versions of it had not been approved. The current proposed alignment would be upstream of Eight Mile Brook, consisting of a three span structure with a total length of 790 feet, and include extensive retaining walls approximately 1,000 feet long and up to 54 feet high. CTDOT has signed off on environmental components, is ready to go forward with design, and is asking for approval of all three phases in the TIP. Legal opinions have been requested, but have not yet been received, concerning documents from 1919 and 1920 that state the owner of the dam has the obligation to replace the bridge. CTDOT, however, would like to own and maintain the bridge, resulting in a question of payment for the

project. Following discussion, Mr. Dunne said the project would be brought up for vote at NVCOG's June meeting. The Greater Bridgeport Valley MPO must also vote on it.

- c. *Review of 5310 Applications* – Ben Muller reported on the status of 5310 applications. Five mini-bus applications were received along with two non-traditional applications. NVCOG staff will be recommending funding of all projects and CTDOT will make the final determination in July.

3. NVCOG Administrative Items

- a. *Approval of the Minutes of the April 21, 2017 NVCOG & CNVMPO Meeting* – On a motion by Kurt Miller, seconded Tom Dunn, with Ed Mone abstaining, it was

VOTED: To approve the minutes of the April 21, 2017 NVCOG & CNVMPO meeting.

- b. *Approval of Financial Report* – Rick Dunne reviewed the financial report as detailed in Memorandum 0512017-FIN-1. With qualification, no net change in NVCOG's financial position is anticipated as a result of operations this year. However, this was impacted by the Governor's recent revenue transfers. NVCOG will receive a 25% reduction in State Grant in Aid for the current year. NVCOG is also awaiting word from OPM on Regional Performance Incentive Grant funding. On a motion by Ed Mone, seconded by Kurt Miller, it was unanimously

VOTED: To approve the financial report.

- c. *Designation of Annual Auditor FY 2017* – Rick Dunne explained that a contract is in place with an outside auditor to cover next year. OPM requires the designation of an auditor by the end of May of each year. On a motion by Chris Bielick, seconded by Ed Mone, it was unanimously

VOTED: To select and appoint Michaud Accavallo Woodbridge and Cusano, LLC as the NVCOG fiscal year 2017 auditor and to send such notification to OPM.

- d. *FY 2018 Budget Discussion* – Rick Dunne said three working budgets had been prepared based on various scenarios. He hopes to have a budget for adoption at the June NVCOG meeting. If there is no state budget, NVCOG's bylaws automatically renew the prior year's appropriations and expenditures until such time a budget is adopted.

- e. *Director's Report* – Mr. Dunne said the UPWP, which is NVCOG's federal transportation work plan, would normally have been adopted this month but due to ongoing negotiations with GBVMPO it was decided that GBVMPO/MetroCOG will receive all the funding for the Valley towns. Negotiations continue to have those monies passed back to CNVMPO/NVCOG on an annual basis until such time as the boundary revision is completed. The CNVMPO UPWP will be presented for a vote at next month's meeting.

4. Shared Services/Legislative Update

- a. *Endorsement of Regional Election Monitor MOU with the Office of the Secretary of State and Authorization for the Executive Director and NVCOG Chairman to Execute all Required Documents* John DiCarlo reviewed the election monitor mandate and its requirements. The Secretary of State's Office has indicated it plans to continue the funding for this position. On a motion by Ed Mone, seconded by Kurt Miller, it was unanimously

VOTED: To adopt Resolution 2017-29 approving the Memorandum of Understanding between the Office of the Secretary of the State and NVCOG concerning the regional election monitor and authorizing the Executive Director and NVCOG Chairman to execute all documents as required.

- b. *CEDS Update* – John DiCarlo provided information on NVCOG’s contributions to the Shelton Economic Development Corporation’s (SEDC) annual update to the region’s Comprehensive Economic Development Strategy (CEDs). In October 2016, SEDC was awarded a \$70,000 EDA grant for the update. The NVCOG Executive Committee reached agreement that NVCOG would not provide a monetary contribution to match the federal grant, but would provide matching in-kind services. SEDC subsequently contracted with a firm to provide some of the same data that NVCOG would have provided. SEDC was notified that the contract awarded by SEDC does not align with NVCOG’s commitment of in-kind tasks and that the redundant tasking SEDC’s contract created caused NVCOG staff to anticipate a corresponding reduction in the in-kind match NVCOG would deliver. Due to the readjustment of responsibilities as a result of SEDC’s contact with an outside vendor, NVCOG will not be able to fully meet the previously agreed to \$70,000 match. It is projected that approximately \$53,000 in services will be provided by NVCOG towards the match. SEDC has indicated to NVCOG staff that they do not anticipate any problem with this. Ed Mone had questions regarding the situation and discussion followed.
- c. *Mandate Repeal Update* – Mr. DiCarlo stated that at the April meeting First Selectman St. John had requested an update on proposed bills that would limit or prohibit unfunded mandates. Mr. DiCarlo said that none of those bills moved forward before the appropriations committee’s joint favorable deadline, but this does not mean that they will not be incorporated into other legislation. NVCOG will continue to provide updates.

5. NVCOG Planning/Transportation

- a. *Approval of LOTCIP TTAC Recommended Projects* – Rick Dunne said three projects, recommended by the Transportation Technical Advisory Committee (TTAC), are ready to move from the pre-application to the application phase: Plymouth – Harwinton Avenue Reconstruction, Seymour – Bungay/Botsford/West Church Road Rehabilitation, and Oxford – Riggs Street Rehabilitation. On a motion by Tom Dunn, seconded by Kurt Miller, it was unanimously

VOTED: To endorse the recommended LOTCIP Proposed List of Projects, as developed by NVCOG’s Transportation Technical Advisory Committee.

6. Emergency Management Update

Joanna Rogalski reported that a field day for REPT Region 5 will be held on Wednesday, June 14, 2017 at Post University in Waterbury. She also provided an update on Citizens Emergency Response Team activities.

7. Other

There was no other business.

8. **Adjournment**

At 11:18 a.m., on a motion by Ed Mone, seconded by Kurt Miller, it was unanimously VOTED: To adjourn the meeting.

Respectfully submitted by
Lauren Rizzo
Administrative Services Coordinator
for
Ken Cockayne
Secretary